

VME MEMO
SEPTEMBER 1, 2009

DISMISSAL PROCESS:

REGULAR DAY – Each day the process is getting better. This week we introduced PreK into the mix, along with some High School traffic. We are doing a very good job accounting for each child. Please remember that all PreK-4 students are dismissed from class @ 2:40, so they can be ready to exit the building starting @ 2:45. Parents with students in grades 5-8 please be advised that your students are not dismissed from their classrooms until 2:55. If you have children in grades 5-8 please do not enter the car pick-up line until after 2:55. We have opened two lanes to double our speed and it seems to be working well. Please remember to have your name card with you and be sure that it is visible to the adult on duty. The more visible the name card, the easier for us to call for and retrieve your child. Some parents have the name card hanging from their visor, which makes it very easy to see from afar☺ Thank you☺

***Parents that only have students in PreK please continue to enter via 8th Street and proceed through the “loop” in front of the apartments, to the West Door with the blue awning, to pick up your children at 2:40. Half-day PreK students should be picked up at the Main door @ 11:30.

***Parents that are doing an early dismissal for doctor’s appointments and have to pick up their children between 2:30 and 2:45, please park in front of the handicapped door and come in the Main door to sign out your children. Parking at this door will enable you to turn around and exit 8th Street without having to get involved in the car pick-up line.

SEE THE MAPS ON THE BACK FOR CLARIFICATION

HALF-DAYS – On half days we only have one bus that picks up students on campus, therefore we will have many more cars participating in dismissal. To accommodate the increase in cars, let’s adapt the process. Parents that have students in PreK-4 only (no children in grades 5-8) will dismiss between 12:30 and 12:45 utilizing the Regular Day procedure (follow above instructions). Parents that have students in grades 5-8 (and any younger siblings) will adhere to the Bus traffic pattern (entering from 12th street, looping around Lecture Hall parking lot, and exiting 12th street) between 12:40 and 12:50. Our first Half-day is September 9 so please be patient as we work to ensure an orderly and safe procedure for dismissing your children.

PARENT/TEACHER INFORMATION NIGHT SEPTEMBER 9:

In previous mailings the Parent/Teacher Information Night (referred to as Open House maybe) was previously scheduled for September 10. We are moving this event to Wednesday, September 9 in order to secure use of the gymnasium to accommodate for all of our parents. We will begin the evening at 6:30 pm with quick introductions of Faculty members, Board members, Committee chairs, etc. At 7:00 pm we will release parents to classrooms to be greeted and oriented by the teachers. The teachers will spend a few moments introducing parents to the workings of the grade level, and possibly answering some questions. This time is not for parent/teacher conferences, because we will be announcing rotation times for parents that have students in multiple grade levels to move on to the next class. If you feel that you need a parent/teacher conference please let the teacher know of your request and he/she will schedule a private meeting before or after school in the days following September 9. Also, for clarification purposes, this event is for parents only.

QUICK NOTE FROM MR. FINAZZO:

I want to say thank you to all of the VME families for such a wonderful start to the year. I have thrown some changes and adaptations at certain VME procedures and practices, and the VME family has rolled with these changes and continues to make this place a special place for our children to be educated. I look forward to seeing all of you September 9. Peace of Christ be with you always!